

**LOWER VILLAGE SUB- COMMITTEE / PLANNING BOARD MEETING**  
**Wednesday, November 4, 2009**  
**Stow Town Building**

1.	8:00 AM	Call to Order
2.		Minutes
3.		Stow Shopping Center <ul style="list-style-type: none"><li>• Draft letter to Planning Board (Brian)</li></ul>
4.		Speed Limit (Bruce)
5.		Permanent Traffic Island Design (Bruce)
6.		Update on Town Land
7.		Frequently Asked Questions about Roundabouts <ul style="list-style-type: none"><li>• Draft Document</li></ul>
8.		Update on Water
9.		Permit/Happenings
10.		Meeting Schedule for December December 9 and 23?

**Work Plan**

- **Roundabouts**
  - Prepare FAQ Document on Roundabouts
  - Meeting with Planning Board
  - Meeting with Board of Selectmen
  - Prepare RFP for Roundabout design funds
- **Traffic Islands**
  - Design for permanent islands
- **Review Streetscape/Sidewalk Specifications**
- **Fence**
  - Complete fence installation
- **Signs**
  - Sign standards for Lower Village
- **Interlot Connection / Curb Cut Alignment**
- **Town property adjacent to Shoemaker property**
- **Final Report**
- **Submit final report to Planning Board**